

## **Cossitt PTC General Membership / Executive Board Meeting Minutes**

Date: November 1, 2018

Location: Cossitt Conference Room

Board Members In Attendance:

Jennifer Bonniwell, Dawn Collins, Beth Vymslicky, Casey Livingston, Terrie King, Tori D'Antonio, Sandra Vazquez-Weber, Mel Diebold, Alex Parker

### **1. Principal's Report- Mike Michowski**

#### **2. Teacher's Corner- Alex Parker**

- Teacher Requests of PTC Funds
  - Mr. Parker will review and then wants to share with staff as a Google Doc.
- STEM Lab
  - Working with Mrs. Morris & Matt Whipple. Planning to get input from different grade levels to see what would benefit each grade.

#### **3. General Membership Questions/Comments**

- Open questions/comments
  - No attendees outside of the board were present

#### **4. President's Report- Casey Livingston**

- STEM Lab Update
  - Matt Whipple is currently looking at other schools that have STEM labs, contacting people he knows in Tennessee, looking at Illinois standards.
  - Planning for a committee meeting and trying to get feedback by late winter. Send it out to the community as a whole.
  - Plan to build over the summer.
- From Round Table with other PTCs – Ideas:
  - Ogden held a coffee for 1st and 2nd grade parents to encourage volunteers.
  - Congress Park Fair- Invited CP graduates (middle and high school ages) to help out - something to think about.
  - For D102 Run - Presidents asked if it was the goal to make as much \$ as possible or should we spend a little bit of money to “beef it up” and build community? Consensus was to focus on community.
    - Our group discussed potential of involving GOTR and BOTR into D102 Run.

#### **5. Treasurer's Report – Jennifer Bonniwell**

- Social Fundraisers
  - Net a little less than \$9K so far.
    - Sign up Genius fees cut into this.
    - Ogden uses ChetHerUp- gives option to pay or pass it on.
    - Sandra feels a better product likely exists. Dawn and Casey have been looking at it.
  - Spring Soiree - a \$500 check to La Grange Country Club
- Teachers have used ¾ of their PTC budget. Alex Parker will pass that along when he shares teacher request policy.



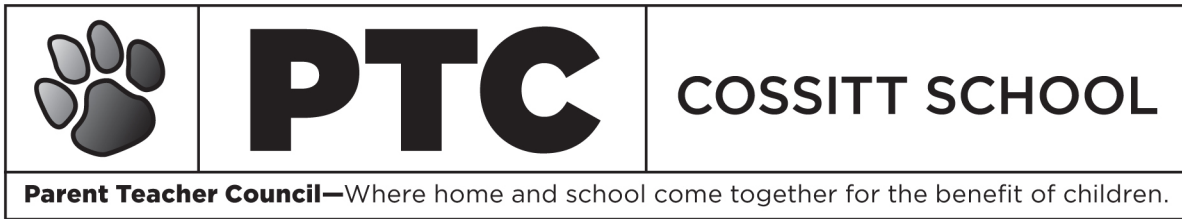
- Lunch - needs more/new balls.
  - Where would \$ come from? Curricular vs. Non-Curricular.
  - Maybe increase the budget for next year.
- Clothing Sale came in under budget due to:
  - Fees
  - Computer error \$532
  - New signage - \$1000
- Maybe add a restaurant fundraiser to bridge the gap. Hoping for Boosterthon to bring in funds.
- Sandra suggested decreasing PTC dues budget for next year.
- 4th Grade CCC- over budget - but will make it up with other grades.

#### **6. 1st VP Report- Dawn Collins**

- PSCC
  - District-wide is planning a screening of Screenagers for December
- Cossitt PSCC is busy
  - Made Cossitt PSCC bookmarks for the Book Fair and Battle of the Books.
  - Buddy Bench project is moving along. Mrs. O'Brien has been contacted about it. Mrs. Davis approved the use of the story tree bench as "training" for the buddy bench.
  - Word Art Mural in conjunction with Art Club. They need approval from District Building and Grounds which has been delayed by the fire.
- SSC
  - Playground Buddies- Mrs. Veezer and Mrs. Dold met with interested students today about the role and logistics.
  - Looking at Cossitt Yard Signs with SEL Logo
    - Can we make this a fundraiser?
- PIMA
  - Having trouble getting into contact with PIMA.
  - Next thing is Poinsettia Sales
- Science Center is working on their fall program.

#### **7. Administrative VP Report- Sandra Vazquez-Weber**

- Room Parent Coordinator
  - Cathy Nothnagel sent a positive email about how smoothly Halloween parties went with food organization.
  - Timing of Entrance was staggered which decreased the chaos.
  - One Teacher suggested fruit as an option next time.
- Garden Club
  - Ended last week.
  - Communication issue related to using SUG to communicate about meeting.
    - This brought up an issue for discussion:  
 What is the responsibility for after school clubs?  
 If a student was in school but not at after school club, is it the PTC volunteer's responsibility to call the parent and account for the child?  
 Afterschool clubs need to collect parent phone numbers.  
 Consensus is yes. Casey will develop a policy related to this issue.



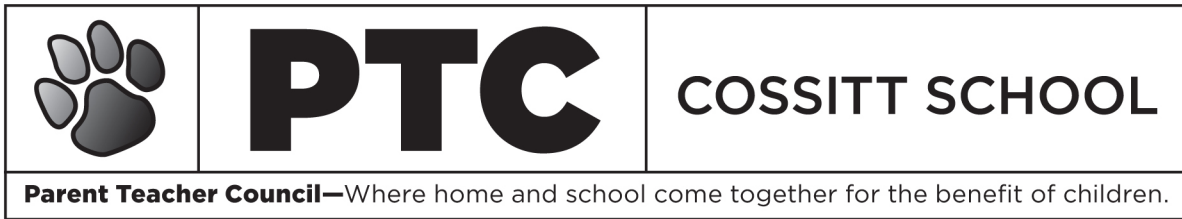
- Buildings and Grounds
  - New Cushions were not damaged in fire.
  - Nicole Stork is obtaining quotes for fixing/restoring the stained glass windows. Casey suggested considering using savings if this is a project that needs doing.
  - Insurance will cover any damage caused by fire.
  - Tom Ackerman will be fixing the playground spinner. Adding more garbage cans.
  - They are looking into a regular maintenance contract.
- School Supplies
  - Teachers said glue sticks don't work. We contacted EPI and requested Crayola brand.
  - Awaiting rebate checks

### **8. In-Service VP Report – Tori D’Antonio**

- Art Club
  - Just had their first meeting and they are working on the mural
- Assemblies - No updates
- Author Visits
  - Planning to use SUG for next visit.
  - Bethan Woollvin visit went well.
- BOTR
  - Still needs a chair - revisit in New Year
  - Do we look at a Heroes-like curriculum or something like GOTR to make it more than a running club?
- Business Solicitations
  - Stores willing to donate are decreasing
- CCC
  - 2 CCCs are coming up.
  - As previously noted, so far over budget, but will hopefully make it up.
  - Yearbook will take photos. Per Casey, no big photo dump this year because of the amount of time it takes to go through to weed out the “No photos”.
- Lunch Clubs
  - Needs a chair
  - Resend a request. Plan for them to start in mid-January.
  - Send out in Friday folder - goal 2 volunteers. If no one volunteers, then no more lunch clubs.
- Yearbook - no updates

### **9. Fundraising VP Report - Terrie King**

- Clothing Sale
  - Next one March 9
  - Lots of new faces on the committee
- Spiritwear
  - Made \$2K so far
  - Planning for a staff logo
- Box Tops
  - Decreasing historically - was \$1,500; most recent was \$257
- Wolves game
  - This is not a fundraiser- 16 families signed dup to go.



- Book Fair
  - Needs Volunteers
  - Resend in Friday folder
  - Dedicated volunteer signups to be sent out Sunday
- Restaurant Fundraiser
  - Next Wednesday – Q-BBQ and Hot Dog Company fundraiser 11am – Dinner
  - Idea brought up to work with Hot Dog company for EOYE lunch

#### **10. Social VP Report - Beth Vymslicky**

- Spring Soiree
  - April 13 - deposit done
- Social Fundraisers - under budget.
  - Shuffleboard - Opened waitlist
  - Another push in Friday Folder - especially Vintage Charm
  - Waitlist on SUG - difficult to pay. Those people need to drop off checks ASAP.
- Family Fun Night
  - Looking to change the dates due to Park District Availability.
- Movie night
  - Supposed to be Feb 8. Maybe switch dates
  - Casey to call movie theatre to investigate options for movie night there.

#### **11. Secretary Report- Michelle Borkowski**

- Battle of the Books has started and everything is running smoothly.
- The 6th grade Mentor Program has been changed to encompass all grade levels so the Hospitality Committee does not provide breakfast for the kick off meeting as they have done in the past.