



Cossitt PTC General Membership / Executive Board Meeting Minutes

Date: September 6, 2018

Location: Cossitt Conference Room

Casey Livingston, Michelle Borkowski, Dawn Collins, Beth Vymslicky, Jennifer Bonniwell, Tori D'Antonio, Sandra Vasquez-Weber, Terry King, Melissa Diebold
Mike Michowski and Alex Parker

1. Principal's Report- Mike Michowski

- Would like to update the Cossitt website/newsletters so they are easier to read.
- Next week starts the Coffee Talks with Cossitt parents and Mr. Michowski.

2. Teacher's Corner- Alex Parker

- PTC funds for teacher use - who do the teachers contact if they want to access funds for purchases?
 - Casey will send a form to Mr. Parker to share with the teachers.
 - Will also have the form added to the PTC website under the Forms section.

3. General Membership Questions/Comments

- Open questions/comments
 - No attendees outside of the board were present

4. President's Report- Casey Livingston

- The PTC website will be updated. Will send out a request to ask the Cossitt community if anyone will volunteer to do this.
- STEM Lab letter to request volunteers for the development committee has been sent out.
 - Will also include the request in the Friday Folder this week.
 - Have 3 volunteers to date.
 - Committee will work with the teachers to make sure necessary parts of the curriculum are included in the lab materials.

5. Treasurer's Report – Jennifer Bonniwell

- Classroom supply checks went out last week.
- A few curriculum requests have come through from teachers.
- PTC dues are not in the budget yet because not all families have paid yet.
- The Fun Run Check was received over the summer so it was not included in last year's budget. Will include it in this year's budget.
- Reminder to all committee heads - when submitting check requests to send it to the treasurers email, not Jennifer's personal email.



6. 1st VP Report- Dawn Collins

- CPCFRO has started recruiting players and coaches for the fall session.
- New Families Liaison has done well with getting new parent volunteer numbers increased.
- PSCC Committee has been very active:
 - Cossitt PSCC is considering doing a Buddy Bench as the 6th grade Legacy Project
 - 6th graders will also teach the younger students how the buddy bench works. Ties into SEL.
 - Art mural will be done as an art project for the art club this year.
 - District PSCC is providing various programs throughout the year:
 - Basketball camp for boys and girls
 - Compass for Girls (formerly Chick Chat), Compass for Boys
 - Cyber safety consulting- Tuesday Feb 5th (follow up to the Screenagers film)
 - Screenagers – screening of movie about the influence of technology on kids
 - Wait Until 8 - discusses cell phone use as it affects children and encourages parents to wait until 8th grade for cell phones
 - Multiculturalism book club for parents
 - Creating a 6th grade kids service program/parent social event (perhaps Feed My Starving Children)
 - Doing service projects as part of lunch club at home schools

7. Administrative VP Report- Sandra Vazquez-Weber

- Using SUG for PTC payments has been successful.
- The school directory is being worked on, just need to collect artwork.
 - Projecting distributing it early to mid-October.
- Room Parents
 - Sign Up Genius link went out on Friday
 - Have 14 open spots still
- Garden Club – 6 spots open
- Buildings and Grounds – flowers have been planted
- Supply Kits – vendor was more reliable and easy to work with than last year’s vendor.
 - If we sign a 2 year contract we will get a 10% discount
 - Motion raised to vote on using the vendor next year.
 - Voted on and approved.

8. In-Service VP Report – Tori D’Antonio

- Art Club – info going out in the Friday Folder this week. Starts in October.
- Art Appreciation – SUG and information went out last week. There are spots still open.
- Author Visit – up and running. Flyers have been sent out for the first one.
- Bike Safety Rodeo
 - Takes place tomorrow depending on the weather.
 - Almost all volunteer spots are filled.
- Boys on the Run still needs chairs.
 - Suggested forming a Running Club that is for boys and girls instead of Girls on the Run. Regroup on this over the winter.
- CCCs are running smoothly.
 - Teacher liaisons and CCCC dates are known.
 - Co-chairs and subcommittees are being confirmed.



- Lunch Clubs still needs a chair
- Yearbook
 - 6th grade picture is tomorrow.
 - Photo representatvies are incorporated into CCC and other events.
- In-Service VP name isn't clear as to what this role is and would like to change the name.
 - Suggested Enrichment VP
 - Motion raised to change the name to Enrichment VP.
 - Voted on and approved.

9. Fundraising VP Report - Terrie King

- Book Fair date is 11/7 & 11/8
 - Will probably do a restaurant fundraiser that night since it was successful on the same day last year.
- Spirit Wear flyers are going out tomorrow. Free shipping for orders placed over the next 2 weeks.
- Clothing Sale
 - Have 168 registered sellers.
 - Half of the volunteer spots in receiving have been filled.
 - New signage going up on the Cossitt lawn next week.
 - Credit card purchases will be made available this time.
 - Many buyers want to use credit cards and would probably buy merchandise more if they could pay by credit card.
 - Treasurer is purchasing 2 readers and will use an app in order to accept credit card payments. Going through training with the bank next week.
 - A fee will be applied to each purchase - it is a variable rate but the rate is lower than normal because we are non-profit.
 - PTC/Clothing Sale will absorb the cost of the fees this first time to see how it goes. Will consider putting the cost of the fee back on the buyer in the future.
 - Motion raised to have the PTC absorb the fees as needed going forward.
 - Voted and approved.

10. Social VP Report - Beth Vymslicky

- Back to School party was a success – large numbers of Cossitt families were there and many teachers attended as well.
 - Suggested that next year we invite the Cossitt based Barnsdale families.
- Parent Socials – 6 parties confirmed and 2 party themes available but need hosts.

11. Secretary Report- Michelle Borkowski

- Buddy Popsicles
 - Buddies have been meeting over the last week.
 - About 90-95% of the popsicles are gone.
- Mentor Breakfast
 - Waiting on a date and the teacher liaison from Cathy
 - Takes place in October.
- Requested the volunteer list from the Clothing Sale Chairs so the Hospitality Committee can get the coffee and donuts for the volunteers.
- Battle of the Books – the Chairs are meeting with Ms. Davis tomorrow.



- Birthday Books – there is a good supply of books but they will need to order more at the end of the month.